

# Business Internet Banking

Secondary User Confirmation (Limited Company/Society/Association/Club/Trust)

## TO BE FILLED IN FOR SECONDARY USERS CREATED ONLINE AND HAVING TRANSACTION CAPABILITIES

Name: \_\_\_\_\_

Existing Business Internet Banking User ID/User Name \_\_\_\_\_

### Resolution of Board of Directors/Managing Committee/Board of Trustees

We hereby certify that the following are the true extracts of resolutions passed at the meeting of the Board of Directors/Managing Committee/Board of Trustees of the Company/Society/Association/Trust held on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

The Board/Managing Committee was informed that the Company/Society/Association/Trust is currently using the Business Internet Banking (BIB) Service offered by The Hongkong and Shanghai Banking Corporation Limited, India ('Bank'). In order to ensure adequate use of the BIB Service the following Secondary User has been created through BIB by existing Primary User(s).

		Secondary User
1	<b>Name of Secondary User</b> First Name Middle Name Last Name	
2	<b>User EBN No.</b> (as provided by the Bank) OR <b>User name</b> (as entered by user while registering online on BIB)	
3	<b>Signature</b>	
4	<b>Photograph</b>	

**Resolved** that the Secondary User created by a duly authorised Primary User(s) of the BIB Service of the Bank, be and is hereby authorised to transact on the accounts for which such BIB Service is being availed by the Company/Society/ Association/Trust up to such maximum limit that has been assigned to the above mentioned Primary User.

**Further resolved** that the transaction limits of such Secondary User may be revised by any Primary User(s) subject to the maximum limits of the Primary User carrying out such revision.

Dated this day \_\_\_\_\_ of \_\_\_\_\_ 20\_\_\_\_.

Certified to be true for (Name of Company/Society/Association/Club/Trust)

***Signature of Chairman/Secretary/Trustee in case of Trust (with rubber stamp)***

Please provide one document, from each of the 2 groups given below, for each of the Users for whom BIB access is being requested:

**Proof of ID:** Defence ID Card/Driving Licence/Government ID Card/Passport/Photo PAN Card/Photo Ration Card/ Voter's ID

**Proof of Address:** Driving Licence/Passport/Ration Card/Voter's ID/Society Outgoing Bill/Life Insurance Policy/ Electricity Bill/Telephone Bill