

# Alternate Channel Application Form (For Business & Corporates)

## Important Note

Unless defined otherwise in the form, the account holder to be referred to as 'the Entity'

**This form is to be used by existing account holders to:**

1. Add new delegates for PhoneBanking and Mobile Alerts.
2. Order new Debit Cards for either new or existing delegates.
3. Activate new services for existing delegates e.g. if an existing delegate already has Debit Card, this form can be used to activate the PhoneBanking services for the delegate.

## How to Fill the Form

1. Fill the form in **CAPITAL** letters.
2. Sign in **BLACK** ink only.
3. Authenticate any overwriting/cancellations.
4. Submit original documents for verification against each photocopy submitted.
5. Please refer to [www.hsbc.co.in](http://www.hsbc.co.in) for HSBC's approved list of Proof of Identity (PI) and Proof of Address (PA) for individuals.

**This form is for existing Customers of The Hongkong and Shanghai Banking Corporation Limited (the 'Bank').  
If you are not an existing customer you are requested to fill up the Account Opening Form.**

**In addition to the facilities already being availed by the entity, the entity would like to avail of certain additional facilities being provided by the bank for its current account. Accordingly, the entity instructs/confirms and agrees as below:.**

### Section 1: Authorised Users Information for PhoneBanking/Business Internet Banking/Debit Card/Mobile Alerts

Name of the Entity: \_\_\_\_\_

Customer Number:

**Account Number(s) to be added:**

1. Account Number:

2. Account Number:

**Select the services for which Account Number(s) are to be added (Delegate Level Controls):**

- Business Debit Card   
  Business PhoneBanking\*   
  Mobile Alert Facility

	Delegate 1	Delegate 2	Delegate 3
<b>Personal Information</b>			
1. <b>First Name</b>			
<b>Middle Name</b>			
<b>Last Name</b>			
<b>Former or Other Name***</b>			
2. <b>E-mail ID</b>			
3. <b>Mobile No.</b> <small>(Mobile no. will be used for sending mobile alerts)</small>			
4. <b>Telephone Number</b>			
Landline			
Fax			
5. <b>PAN Number of the Delegate</b>			
6. <b>Residential / Permanent Address</b> <small>(Pin code mandatory)</small>	_____ _____ _____ Pin: <input style="width: 40px; border: 1px solid black;" type="text"/>	_____ _____ _____ Pin: <input style="width: 40px; border: 1px solid black;" type="text"/>	_____ _____ _____ Pin: <input style="width: 40px; border: 1px solid black;" type="text"/>
7. <b>Correspondence Address</b> <small>(Pin code mandatory) (deliverables for delegates will be despatched on this address)</small>	_____ _____ _____ Pin: <input style="width: 40px; border: 1px solid black;" type="text"/>	_____ _____ _____ Pin: <input style="width: 40px; border: 1px solid black;" type="text"/>	_____ _____ _____ Pin: <input style="width: 40px; border: 1px solid black;" type="text"/>

\*Please note for Business PhoneBanking Service only Enquiry Facility is available.  
 \*\*\*Please submit supporting documents whenever 'former' or 'other name' is provided.

8.	<b>Nationality</b>			
9.	<b>Date of Birth</b>			
10.	<b>Mobile Alerts (Optional)</b> <b>Current Account</b> Applicable For Business & Corporate Banking Clients. *Please refer Annexure I for the default limits. 1. Credit > Amount _____ (eg. If you fill in ₹5,000 you shall receive an alert every time your account is credited with an amount of ₹5,000 or more) 2. Debit > Amount _____ (eg. If you fill in ₹5,000 you shall receive an alert every time an amount of ₹5,000 or more is debited from your account) 3. Balance > Amount _____ (eg. If you fill in ₹100,000 you shall receive an alert every time your account balance goes above ₹100,000) 4. Balance < Amount _____ (eg. If you fill in ₹500,000 you shall receive an alert every time your account balance falls below ₹500,000)			
11.	<b>Business PhoneBanking Delegate addition: (Optional)</b>			
	Name of Delegate	Designation	Account no(s).	
	1.			
	2.			
	3.			
12.	Signature of Delegates (#)			
13.	Photograph of Delegates (To be signed across the photograph)	<div style="border: 1px solid black; width: 100px; height: 100px; margin: 0 auto;"> Delegates to sign across the photograph text </div>	<div style="border: 1px solid black; width: 100px; height: 100px; margin: 0 auto;"> Delegates to sign across the photograph text </div>	<div style="border: 1px solid black; width: 100px; height: 100px; margin: 0 auto;"> Delegates to sign across the photograph text </div>

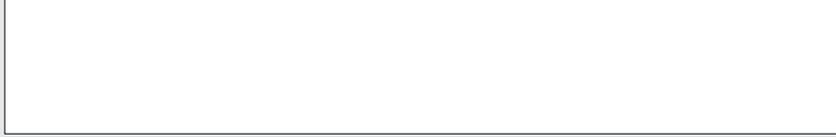
\*Please provide a self attested copy of the PAN as signature proof and relevant KYC documents. Relevant KYC documents & PAN copy is not required in case the person is already an authorised signatory in any of the aforesaid account(s).

## Declaration/Consent

I/We agree and confirm that the Account Opening Form/Business Alternate Channel Application Form accepted by us earlier in relation to the aforesaid current account shall be read along with this Channel Application Form and save and except any contrary terms provided herein, all other terms, conditions, declarations, consents and provisions of the Business Alternate Channel Application Form accepted by for the aforesaid current account, shall remain unchanged and binding on us.

I/We hereby agree to the contents of this form and confirm all details provided therein are true.

**#Signature (with rubber stamp) of Chairman/All Trustees/All partners/Karta/Sole Proprietor/  
All Joint Holders/Authorised Signatory/(ies) as per the Board Resolution/Mandate)**



Place: \_\_\_\_\_ Date: \_\_\_\_\_

\*Please provide a self attested copy of the PAN as signature proof. PAN copy is not required in case the person is already an authorised signatory in any of the aforesaid account(s).

## Annexure I

(As referred to in the 'Services to be availed by the Delegate' section of this form)

### Business Debit Card Limit

- The default Maximum Daily Business Debit Card Limits are as below. These limits represent the maximum cumulative daily limit on transactions that can be performed by authorised users of the **Company/Society/Association/Trust**
- Please note that the HSBC Business Debit Card will be enabled to be used for only domestic usage (ATM, POS and Online). If you wish to enable the card for international transactions (ATM, POS and Online), please reach out to your Relationship Manager at HSBC.

Maximum Daily Business Debit Card Limit (₹)	Business Account	Business Vantage Account	Business Select Account
Cash Withdrawal Limit	75,000.00	100,000.00	200,000.00
Merchant Transaction Limit	40,000.00	50,000.00	75,000.00
Fund Transfer Limit (within HSBC)	75,000.00	100,000.00	150,000.00
Bill Payment Limit	250,000.00	250,000.00	250,000.00

### Mobile Alerts

#### Default Limits for Mobile Alerts for Business

- Current account gets credited with amount above ₹5,000.00
- Current account gets debit balance for amount above ₹5,000.00
- Current account balance goes below ₹100,000.00
- Current account balance goes above ₹500,000.00

**Note:** Mini statement on every Monday for last 5 entries in the account.  
In case you wish to change the above limits, please call the call centre after the account is activated.

Annexure II

Mandate/Resolution (for Limited Company/Trusts/Society/Association) to be passed at the meeting of the Board of the Directors/Trustees/Members, respectively, and to be separately provided on the letter head of the Entity

- Note: 1. Please delete whichever is not appropriate. 2. Please complete in Block Letters and tick where applicable. 3. All alterations to this must be initialed by the Chairman/Secretary/any Director. 4. If the Resolution/Mandate runs into multiple pages, each such page should be signed/stamped.

CERTIFIED TRUE COPY OF THE RESOLUTION/MANDATE DULY PASSED AT THE MEETING OF THE BOARD OF DIRECTORS/TRUSTEES/MEMBERS HELD ON \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_ AT THE \_\_\_\_\_

That Board/Trustee/Committee of the Company/Trust/Society/Association has opened account(s) with The Hongkong and Shanghai Banking Corporation Limited ('Bank') and avail the general banking facilities offered by the Bank and after discussions it was RESOLVED THAT:

- a) the Customer wishes to avail of the following additional banking facilities/services with the Bank inter alia against the terms and conditions and account rules (as amended by the Bank from time to time), which were placed before the Board.
b) the Authorised Signatories be and are hereby authorised as below to sign the required forms, indemnity, declarations, agreement and any other, form/document, etc. that is needed to enable the Customer to avail, subscribe and withdraw of the following banking facilities/services offered by the Bank.

- Jointly [ ]
Singly (For a specific Person Authorised) [ ]
Severally (Any one of the authorised signatories) [ ]
Others, if any (Please Specify) [ ]

That the Bank be and is hereby requested to provide Business PhoneBanking (BPB) Service to the person(s) (called 'Delegates', whose details have been provided in the Application Form) Business PhoneBanking (BPB) facility to enable them to operate and access the said Account on telephone and internet. Resolved further that the Bank be requested to handover related PhoneBanking, Internet Banking number(s) and related PIN(s) to the Delegate(s) (created/ stipulated in the Account Opening Form or through the current Alternate Channel Application Form) for enquiry only on the said Accounts

That the Bank is hereby authorised and requested to issue Business Debit Card and related PIN to authorised person(s) (called 'Delegates', whose details have been provided in the Application Form along with access details) who have been authorised to operate the Customer's account, and who are responsible to keep the aforesaid Business Debit Card in his/her custody. We authorise the Bank to transfer funds from my/our account through the ATM, subject to the Bank's policies, to third party beneficiaries as specified during operation of the ATM. We confirm having read and understood the terms and conditions of usage of the Debit Card (a copy of which is available on www.hsbc.co.in) and agree to be bound by the same. We undertake to intimate the Bank and surrender the Business Debit Card before any of the Authorised Signatories proceed overseas on permanent employment and/or emigrating and/or upon changing of his/her nationality.

That the Bank be and is hereby authorised and requested to provide 'Mobile Alert' facility (term as defined in the 'Mobile Alert' terms and conditions) and SMS 'Alerts' (term as defined in 'Mobile Alert' terms and conditions) on the mobile phone number(s) provided in the Application Form as per the terms and conditions related to the mobile alert services. The Bank may, at its absolute discretion, discontinue the aforesaid service completely or partially without any notice to us. The Bank may debit our Account for service charges as per the prevailing tariff from time to time. We accept and agree to be bound by the abovementioned terms and conditions (a copy of which is available on www.hsbc.co.in) and to any changes made therein from time to time in the future. We undertake to intimate the Bank immediately in the event of any change in the mobile phone number provided. We also understand that the SMS Alerts under this service may contain certain personal and/or Account information. We also understand and acknowledge that while the Bank will make all reasonable efforts to ensure that the my/our personal/Account information is kept confidential, the SMS alerts cannot be guaranteed to be completely secure and the Bank shall have no liability in this regard.

All the terms set out and all particulars completed in the Account opening form together with the terms and conditions, all in the form tabled at the meeting, be and are hereby approved and accepted in all respects. Unless otherwise defined, expressions used in this certificate have the same meaning as the corresponding expressions in the terms and conditions.

\*Signature (with rubber stamp) of Chairman/Managing Director/Company Secretary/Director (not authorising himself/herself)/Trustees/All Joint Holders

[Signature box]

Place: \_\_\_\_\_ Date: \_\_\_\_\_

\*Please provide a self attested copy of the PAN as signature proof. PAN copy is not required in case the person is already an authorised signatory in any of the aforesaid account(s).