



## NOTICE OF THE TWENTY SEVENTH ANNUAL GENERAL MEETING

Notice is hereby given that the Twenty Seventh Annual General Meeting of the Members of HSBC InvestDirect Financial Services (India) Limited (Company) to be held on Tuesday, 27 June 2023 at 12.00 noon (IST) at the registered office of the Company to transact the following business:

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### Ordinary Business:

- 1) To receive, consider and adopt the Financial Statements for the year ended 31 March 2023 together with the Reports of Board of Directors and Auditors thereon.
- 2) To appoint a Director in place of Mr. Brij Bhushan (DIN: 09288911) who retires by rotation and being eligible, offers himself for re-appointment.
- 3) To appoint a Director in place of Ms. Payal Advani (DIN: 09482109) who retires by rotation and being eligible, offers herself for re-appointment.

### Special Business:

- 4) Appointment of Ms. Roopa Varma (DIN: 09779388) as a Director (Non-Executive):

To consider and, if thought fit, to pass with or without modification(s), the following resolution as an **ordinary resolution**:

**“IT IS RESOLVED THAT** pursuant to the provisions of Section 152 of the Companies Act, 2013 read with The Companies (Appointment and Qualifications of Directors) Rules, 2014 and such other applicable provisions, if any, (including any statutory modification(s) or re-enactment thereof for the time being in force), consent of the Members is hereby accorded to appoint Ms. Roopa Varma (DIN: 09779388), as a Director (Non-Executive) of the Company liable to retire by rotation.

**THAT** any one of the Directors or Company Secretary of the Company are hereby severally authorized to file necessary returns/forms with the Registrar of Companies and to do all such acts, deeds and things that may be necessary, proper, expedient, or incidental for the purpose of giving effect to the aforesaid resolution.

**THAT** any one of the Directors or Company Secretary of the Company are hereby severally authorized to issue Certified True Copy of the aforesaid resolution as and when required.”

- 5) Appointment of Mr. Sanket Sanghavi (DIN: 08416364) as a Non-Executive Director:

To consider and, if thought fit, to pass with or without modification(s), the following resolution as an **ordinary resolution**:

**“IT IS RESOLVED THAT** pursuant to the provisions of Section 152 of the Companies Act, 2013 read with The Companies (Appointment and Qualifications of Directors) Rules, 2014 and such other applicable provisions, if any, (including any statutory modification(s) or re-enactment thereof for the time being in force), consent of the Members is hereby accorded to appoint Mr. Sanket Sanghavi (DIN - 08416364), as a Director (Non-Executive) of the Company liable to retire by rotation.

**THAT** any one of the Directors or Company Secretary of the Company are hereby severally authorized to file necessary returns/forms with the Registrar of Companies and to do all such acts, deeds and things that may be necessary, proper, expedient, or incidental for the purpose of giving effect to the aforesaid resolution.

### HSBC InvestDirect Financial Services (India) Limited

Regd. Office: 9-11 Floors, NESCO IT Park, Building no. 3, Western Express Highway,

Goregaon (East), Mumbai 400 063, Toll Free No.: 18002094477

E-mail: nbfchelpdesk@hsbc.co.in

CIN No.: U67190MH1996PLC097473

**THAT** any one of the Directors or Company Secretary of the Company are hereby severally authorized to issue Certified True Copy of the aforesaid resolution as and when required.”

6) Appointment of Mr. Berlin Varghese (DIN – 10059070) as an Executive Director:

To consider and, if thought fit, to pass with or without modification(s), the following resolution as a **special resolution**:

**“IT IS RESOLVED THAT** pursuant to provisions of Sections 152, 196, 197, 198 and 203 of the Companies Act, 2013 read with The Companies (Appointment and Qualifications of Directors) Rules, 2014, The Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014, Schedule V of the Companies Act, 2013, Master Directions issued by the Reserve Bank of India (RBI) from time to time, such other applicable provisions, if any, (including any statutory modification(s) or re-enactment thereof for the time being in force) and based on the approval of RBI, recommendation of the Nomination & Remuneration Committee and the Board of Directors, consent of the Members is hereby accorded to appoint Mr. Berlin Varghese, bearing DIN: 10059070 as an Executive Director of the Company (Director in the whole-time employment of the Company) for a period of 5 years w.e.f. 27 June 2023 on the terms and conditions mentioned herein below;

**a) Remuneration:**

Basic Salary	:	A Basic Pay within the band of INR 2 million to INR 4 million per annum with such increments as may be determined from time to time by the Board of Directors / Nomination and Remuneration Committee of Directors.
General allowance	:	General Allowance within the band of INR 4 million to INR 6 million per annum with such increments as may be determined from time to time by the Board of Directors / Nomination and Remuneration Committee of Directors.
Provident Fund	:	In accordance with rules of the Company
Gratuity Fund	:	In accordance with rules of the Company
Discretionary bonus including Employee Stock options	:	In accordance with the rules of the Company, but not exceeding of INR 5 million per annum.

**b) General Conditions**

- 1) Mr. Varghese will not be liable to retire by rotation.
- 2) Mr. Varghese will not be paid any sitting fees for attending meetings of the Board of Directors or Committees thereof.
- 3) Mr. Varghese’s employment with the Company shall be subject to termination by either party by giving written notice or gross salary in lieu of notice.

**c) Minimum Remuneration:**

In case the Company has no profits or its profits are inadequate, remuneration by way of salary, commission and perquisites shall be paid as per the provisions of the Companies Act, 2013

including any statutory modifications or re-enactments thereof.

**THAT** any one of the Directors or Company Secretary of the Company are hereby severally authorized to file necessary returns/forms with the Registrar of Companies and to carry out such other incidental and ancillary, acts, deeds and things that may be necessary, proper, expedient or incidental for the purpose of giving effect to the aforesaid resolution.

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**THAT** any one of the Directors or Company Secretary of the Company are hereby severally authorized to issue Certified True Copy of the aforesaid resolution as and when required”.

7) Appointment of Mr. Berlin Varghese (DIN – 10059070) as a Managing Director:

To consider and, if thought fit, to pass with or without modification(s), the following resolution as a **special resolution**:

**“IT IS RESOLVED THAT** pursuant to provisions of Sections 152, 196, 197, 198 and 203 of the Companies Act, 2013 read with The Companies (Appointment and Qualifications of Directors) Rules, 2014, The Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014, Schedule V of the Companies Act, 2013, Master Directions issued by the Reserve Bank of India (RBI) from time to time, such other applicable provisions, if any, (including any statutory modification(s) or re-enactment thereof for the time being in force) and based on the approval of RBI, recommendation of the Nomination & Remuneration Committee and the Board of Directors, consent of the Members is hereby accorded to appoint Mr. Berlin Varghese, bearing DIN: 10059070, as a Managing Director of the Company for a period of 5 (Five) years w.e.f. 03 April 2023, on the terms and conditions mentioned herein below.

**a) Remuneration:**

Basic Salary	:	A Basic Pay within the band of INR 2 million to INR 4 million per annum with such increments as may be determined from time to time by the Board of Directors / Nomination and Remuneration Committee of Directors.
General allowance	:	General Allowance within the band of INR 4 million to INR 6 million per annum with such increments as may be determined from time to time by the Board of Directors / Nomination and Remuneration Committee of Directors.
Provident Fund	:	In accordance with rules of the Company
Gratuity Fund	:	In accordance with rules of the Company
Discretionary bonus including Employee Stock options	:	In accordance with the rules of the Company, but not exceeding of INR 5 million per annum.

**b) General Conditions**

- 1) Mr. Varghese will not be liable to retire by rotation.
- 2) Mr. Varghese will not be paid any sitting fees for attending meetings of the Board of Directors or Committees thereof.
- 3) Mr. Varghese’s employment with the Company shall be subject to termination by either party by giving written notice or gross salary in lieu of notice.

**c) Minimum Remuneration:**

In case the Company has no profits or its profits are inadequate, remuneration by way of salary, commission and perquisites shall be paid as per the provisions of the Companies Act, 2013 including any statutory modifications or re-enactments thereof.

**THAT** the Members hereby ratify the acts done by Mr. Berlin Varghese as a Managing Director of the Company since 03 April 2023.

**THAT** any one of the Directors or Company Secretary of the Company are hereby severally authorized to file necessary returns/forms with the Registrar of Companies and to carry out such other incidental and ancillary, acts, deeds and things that may be necessary, proper, expedient or incidental for the purpose of giving effect to the aforesaid resolution.

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 CIN No.: U67190MH1996PLC097473



**THAT** any one of the Directors or Company Secretary of the Company are hereby severally authorized to issue Certified True Copy of the aforesaid resolution as and when required”.

**By Order of the Board of Directors**

**Sd/-  
Sneha Doshi  
Company Secretary  
Membership No. 18001**

Place: Mumbai  
Date: 29 May 2023

**Registered Office:**  
9-11 Floors, NESCO IT Park,  
Building No. 3, Western Express Highway,  
Goregaon (E), Mumbai – 400063, Maharashtra, India



## Notes:

- 1) **A MEMBER ENTITLED TO ATTEND AND VOTE IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF/HERSELF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY. PROXIES, IN ORDER TO BE EFFECTIVE, MUST BE RECEIVED AT THE REGISTERED OFFICE OF THE COMPANY NOT LESS THAN 48 HOURS BEFORE THE COMMENCEMENT OF THE MEETING.** Proxies submitted on behalf of limited companies, etc. must be supported by appropriate resolutions or authority, as applicable. A person can act as a proxy on behalf of Members not exceeding 50 and holding in the aggregate not more than 10% of the total share capital of the Company carrying voting rights. In case a proxy is proposed to be appointed by a member holding more than 10% of the total share capital of the Company carrying voting rights, then such proxy shall not act as a proxy for any other person or Member.
- 2) A route map giving directions to reach the venue of the Annual General Meeting (AGM) is annexed hereto.
- 3) The notice of the AGM along with its annexure is being sent by electronic mode to those Members whose e-mail addresses are registered with the Company, unless any Member has requested for a physical copy of the same.
- 4) Members seeking any information regarding the accounts or any matter to be placed at the AGM, are requested to write to the Company on or before 12 June 2023 through email to [snehadoshi@hsbc.co.in](mailto:snehadoshi@hsbc.co.in). The same will be replied by the Company suitably.
- 5) Pursuant to Section 113 of the Companies Act, 2013, corporate members are requested to send their authorisations authorizing their representative to attend and vote at the AGM, by e-mail before attending the AGM, to [snehadoshi@hsbc.co.in](mailto:snehadoshi@hsbc.co.in).
- 6) All the documents referred to in the accompanying Notice and other documents as required for inspection, shall be available for inspection during business hours except on holidays, upon the request being sent on [snehadoshi@hsbc.co.in](mailto:snehadoshi@hsbc.co.in).

**By Order of the Board of Directors**

**Sd/-  
Sneha Doshi  
Company Secretary  
Membership No. 18001**

Place: Mumbai  
Date: 29 May 2023

**Registered Office:**  
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## **EXPLANATORY STATEMENT UNDER SECTION 102(1) OF THE COMPANIES ACT, 2013**

### **ITEM NO. 4**

Ms. Roopa Varma (DIN - 09779388) was appointed as an Additional Director (Non-Executive) of the Company on 1 February 2023.

The Nomination and Remuneration Committee and the Board of Directors at their meeting held on 25 May 2023 had recommended appointment of Ms. Roopa Varma as a Director (Non-Executive) of the Company liable to retire by rotation.

Members are further informed that pursuant to provisions of Section 161 of the Companies Act, 2013, she shall hold the office as an Additional Director up-to the ensuing Twenty Seventh Annual General Meeting.

The Board of Directors seek approval of Members for appointment of Ms. Roopa Varma (DIN - 09779388) as a Director (Non-Executive) of the Company liable to retire by rotation.

<b>Sr. No</b>	<b>Particulars</b>	<b>Ms. Roopa Varma</b>
1	Age	52 years
2	Profile including Qualification & Experience	Ms. Roopa Varma is a Bachelor of Commerce from Mumbai University.  <b><u>Previous positions/roles:</u></b> <ul style="list-style-type: none"> <li>• Head of Operations – HSBC India</li> <li>• Head of Transformation - HSBC India</li> <li>• Branch Manager – HSBC India Mumbai Main branch</li> <li>• Various roles across Retail Bank, Contact Centre, Wealth Management, HSBC India</li> </ul>
3	Date of first appointment	01 February 2023
4	Shareholding in the Company	10 Equity Shares held Jointly with HSBC InvestDirect (India) Private Limited
5	Terms and conditions along Remuneration paid/ remuneration last drawn	None
6	Relationship with other Directors/ KMP	None
7	Other Directorships	1) HSBC InvestDirect (India) Private Limited 2) HSBC InvestDirect Sales & Marketing (India) Limited
8	Other Membership / Chairmanship of Committees	HSBC InvestDirect Financial Services (India) Limited a) Chairperson of the Board of Directors b) Member of the below mentioned Committees i) Audit Committee ii) Information Technology (IT) Strategy Committee. iii) Corporate Social Responsibility Committee (CSR). iv) Committee of Directors. v) Nomination and Remuneration Committee
9	Number of meetings of the Board of Directors attended during the year	2

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CIN No.: U67190MH1996PLC097473



## **ITEM NO. 5**

Mr. Sanket Sanghavi (DIN: 08416364) was appointed as an Additional Director (Non-Executive) of the Company on 01 February 2023.

The Nomination and Remuneration Committee and the Board of Directors at their meeting held on 25 May 2023 had recommended appointment of Mr. Sanket Sanghavi as a Director (Non-Executive) of the Company liable to retire by rotation.

Members are further informed that pursuant to provisions of Section 161 of the Companies Act, 2013, he shall hold the office as an Additional Director up-to the Twenty Seventh Annual General Meeting.

The Board of Directors seek approval of Members for appointment of Mr. Sanket Sanghavi (DIN: 08416364) as a Director (Non-Executive) of the Company liable to retire by rotation.

<b>Sr. No</b>	<b>Particulars</b>	<b>Mr. Sanket Sanghavi</b>
1	Age	42 years
2	Profile including Qualification & Experience	Mr. Sanket Sanghavi is a Chartered Accountant from Institute of Chartered Accountants of India (ICAI)  <b><u>Previous positions/roles:</u></b> <ul style="list-style-type: none"><li>• Senior Manager Finance, Kodak Alaris India Private Limited</li><li>• Manager Accounts – Credit &amp; Treasury, Kodak India Private Limited</li><li>• Assistant Manager, Kodak India Private Limited</li><li>• Treasury Executive, Kodak India Private Limited</li><li>• Cost Trainee, Johnson &amp; Johnson Limited</li><li>• Finance Officer, The Supreme Industries Limited</li></ul>
3	Date of first appointment	01 February 2023
4	Shareholding in the Company	Nil
5	Terms and conditions along Remuneration paid/ remuneration last drawn	None
6	Relationship with other Directors/ KMP	None
7	Other Directorships	None
8	Other Membership / Chairmanship of Committees	None
9	Number of meeting of the board attended during the year	2

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CIN No.: U67190MH1996PLC097473





## **ITEM NO. 6 and 7**

Mr. Berlin Varghese (DIN – 10059070) was appointed as an Additional Director (Executive) and Managing Director of the Company on 03 April 2023.

The Nomination and Remuneration Committee and the Board of Directors at their meeting held on 25 May 2023 had recommended appointment of Mr. Berlin Varghese as an Executive Director for a period of 5 years effective from the date of Annual General Meeting i.e., 27 June 2023 and Managing Director of the Company for a period of 5 years effective from 03 April 2023, not liable to retire by rotation. Board recommends Members to ratify the acts done by Mr. Berlin Varghese as a Managing Director of the Company since 03 April 2023.

Members are further informed that pursuant to provisions of Section 161 of the Companies Act, 2013, he shall hold the office as an Additional Director up-to the Twenty Seventh Annual General Meeting.

The Board of Directors seek approval of Members for appointment of Mr. Berlin Varghese (DIN – 10059070) as a Director (Executive) and Managing Director of the Company.

<b>Sr. No</b>	<b>Particulars</b>	<b>Mr. Berlin Varghese</b>
1	Age	41 years
2	Profile including Qualification & Experience	Mr. Berlin Varghese has completed his Post Graduate Diploma in Business Management from ITM B School, Mumbai and Bachelor of Engineering (Mechanical) from South Gujarat University, Bharuch  <b>Previous positions/roles:</b> <ul style="list-style-type: none"> <li>• Branch head - HSBC India, Peddar Road branch, Mumbai</li> <li>• Branch head – HSBC India, Ahmedabad</li> <li>• Branch Head – HSBC India, Andheri</li> <li>• Overseas Indian Centre Head – HSBC India</li> <li>• Branch Head – HSBC India, Vadodara</li> <li>• Senior Premier Relationship Manager - HSBC India, Ahmedabad</li> <li>• Sales Manager - ICICI Prudential Life Insurance, Ahmedabad</li> <li>• Asst Sales Manager: Citibank, Vadodara</li> </ul>
3	Date of first appointment	03 April 2023
4	Shareholding in the Company	10 Equity Shares held Jointly with HSBC InvestDirect (India) Private Limited
5	Terms and conditions along Remuneration paid/ remuneration last drawn	None
6	Relationship with other Directors/ KMP	None
7	Other Directorships	1) HSBC InvestDirect (India) Private Limited 2) HSBC InvestDirect Sales & Marketing (India) Limited 3) HSBC InvestDirect Securities (India) Private Limited
8	Other Membership / Chairmanship of Committees	Chairman of the Corporate Social Responsibility Committee (CSR) and Committee of Directors of HSBC InvestDirect Financial Services (India) Limited and Member of Information Technology (IT) Strategy Committee.

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9	Number of meeting of Board attended during the year.	None, as Mr. Berlin Varghese was appointed on the Board of Directors w.e.f. 3 April 2023.
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**By Order of the Board of Directors**

**Sd/-  
Sneha Doshi  
Company Secretary  
Membership No. 18001**

Place: Mumbai  
Date: 29 May 2023

**Registered Office:**  
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**HSBC InvestDirect Financial Services (India) Limited**

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## ATTENDANCE SLIP

ANNUAL GENERAL MEETING – TUESDAY, 27 JUNE 2023 AT 12.00 NOON

Registered Folio/DP ID & Client ID	
Name and Address of the shareholder(s)	
I/We hereby record my/our presence at the Annual General Meeting of the Company held on Tuesday, 27 June 2023 at 9-11 Floors, NESCO IT Park, Building No. 3, Western Express Highway, Goregaon (E), Mumbai – 400063, Maharashtra, India.	
..... Member's/Proxy's Signature	
Note: Please complete this Attendance slip and hand it over at the entrance of the Meeting hall.	

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## FORM NO. MGT – 11

### PROXY FORM

[Pursuant to section 105 (6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

**CIN No.:** U67190MH1996PLC097473

**Name of the Company:** HSBC InvestDirect Financial Services (India) Limited

**Registered Office:** 9-11 Floors, NESCO IT Park, Building No. 3, Western Express Highway, Goregaon (E), Mumbai – 400063, Maharashtra, India.

Name of the Member(s)		
Registered Address:		
E-mail id:		
DP ID		Folio No./ Client ID

**I/We, being the member(s) of .....shares of the above named company, hereby appoint**

1.Name	Address	
Email Id	Signature	or failing him
2.Name	Address	
Email Id	Signature	or failing him
3.Name	Address	
Email Id	Signature	or failing him

As my/our proxy to attend and vote (on a poll) for me/our behalf at the Extraordinary General Meeting of the Company to be held on Tuesday, 27 June 2023 at 9-11 Floors, NESCO IT Park, Building No. 3, Western Express Highway, Goregaon (E), Mumbai – 400063, Maharashtra, India at 12.00 pm and at any adjournment thereof in respect of such resolutions as are indicated below:

#### **Ordinary Business:**

- 1) To receive, consider and adopt the Financial Statements for the year ended 31 March 2023 together with the Reports of Board of Directors and Auditors thereon.
- 2) To appoint a Director in place of Mr. Brij Bhushan (DIN - 09288911) who retires by rotation and being eligible, offers himself for re-appointment.
- 3) To appoint a Director in place of Ms. Payal Advani (DIN - 09482109) who retires by rotation and being eligible, offers herself for re-appointment.

#### **Special Business:**

- 4) Appointment of Ms. Roopa Varma (DIN - 09779388) as a Director (Non-Executive).
- 5) Appointment of Mr. Sanket Sanghavi (DIN - 08416364) as a Director (Non-Executive).
- 6) Appointment of Mr. Berlin Varghese (DIN – 10059070) as an Executive Director.
- 7) Appointment of Appointment of Mr. Berlin Varghese (DIN – 10059070) as a Managing Director

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Signed this .....day of.....2023.  
Signature of Proxy holder(s).....Signature of  
Shareholder.....

Affix Re.1 Revenue Stamp
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Notes:

- 1) This form of proxy in order to be effective, should be deposited at the Registered Office of the Company duly completed and signed, not less than 48 hours before the commencement of the meeting.
- 2) A proxy need not be a Member of the Company.
- 3) A person can act as a proxy on behalf of Members not exceeding 50 and holding in the aggregate not more than 10% of the total share capital of the Company carrying voting rights. In case a proxy is proposed to be appointed by a Member holding more than 10% of the total share capital of the Company carrying voting rights, then such proxy shall not act as a proxy for any other person or Member.

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