

## Document Annexure for Deceased Claims

### 1) Liability/Depositors with Nomination

- Claim Form
- Death certificate issued by municipal authorities/government department. The photocopy should be original sighted by the Bank officer
- Death Certificate issued in other than English language in India will be translated by the Bank in India
- For Death Certificate (DC) issued outside India: The Death Certificate should be attested by Indian Embassy located in country issuing the DC or embassy of the country issuing DC located in India
- In case the Death Certificate had been not written in English and issued outside India it should be attested by official translator and on letterhead
- Proof of Address and Photo ID of the legal heirs/Survivor/Nominee
- Customer Copy of Nomination, if any

### (2) Liability/Depositors without Nomination/Survivor clause

- Claim Form
- Death Certificate issued by municipal authorities/government department
- Death Certificate issued in other than English language in India will be translated by the Bank in India
- For Death Certificate (DC) issued outside India: The Death Certificate should be attested by Indian Embassy located in country issuing the DC or embassy of the country issuing DC located in India
- In case the Death Certificate had been not been written in English and issued outside India it should be attested by official translator and on letterhead
- Proof of Address and Photo ID of the legal heirs/Survivor
- Indemnity cum Affidavit
- Where the claim amount exceeded INR10 lakh, along with the claim form, death certificate and Proof of Address, Photo ID as mentioned below, Probated Will/Succession Certificate/Letter of Administration issued by competent jurisdiction, in India need to be submitted. If this is submitted, the Indemnity may not be mandatory.

### (3) Safe Deposit Lockers with Nomination

- Claim Form
- Death Certificate issued by municipal authorities/government department. The photocopy should be original sighted by the Bank Officer.
- Death Certificate issued in other than English language in India will be translated by the Bank in India
- For Death Certificate (DC) issued outside India: The Death Certificate should be attested by Indian Embassy located in country issuing the DC or embassy of the country issuing DC located in India
- In case the Death Certificate had been not been written in English and issued outside India it should be attested by official translator and on letterhead
- Proof of Address and Photo ID of the Legal heirs/Survivor/Nominee
- Customer Copy of Nomination, if any
- Inventory listing in the presence of the nominee(s) and two witnesses.

### (4) Safe Deposit Lockers without Nomination/Survivor clause

- Claim Form
- Death Certificate issued by municipal authorities/government department. The photocopy should be original sighted by the Bank Officer.
- Death Certificate issued in other than English language in India will be translated by the Bank in India
- For Death Certificate (DC) issued outside India: The Death Certificate should be attested by Indian Embassy located in country issuing the DC or embassy of the country issuing DC located in India
- In case the Death Certificate had not been written in English and issued outside India it should be attested by official translator and on letterhead
- Proof of Address and Photo ID of the Legal heirs/Survivor.
- Probated Will/Succession Certificate/Letter of Administration issued by competent jurisdiction, in India need to be submitted
- Inventory listing in the presence of the nominee(s) and two witnesses.

Please contact your nearest Branch for the latest Formats